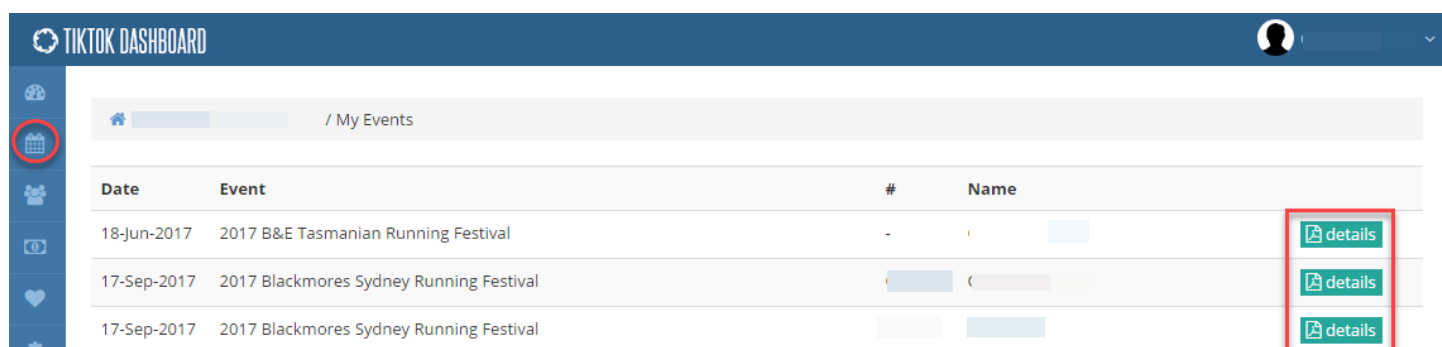
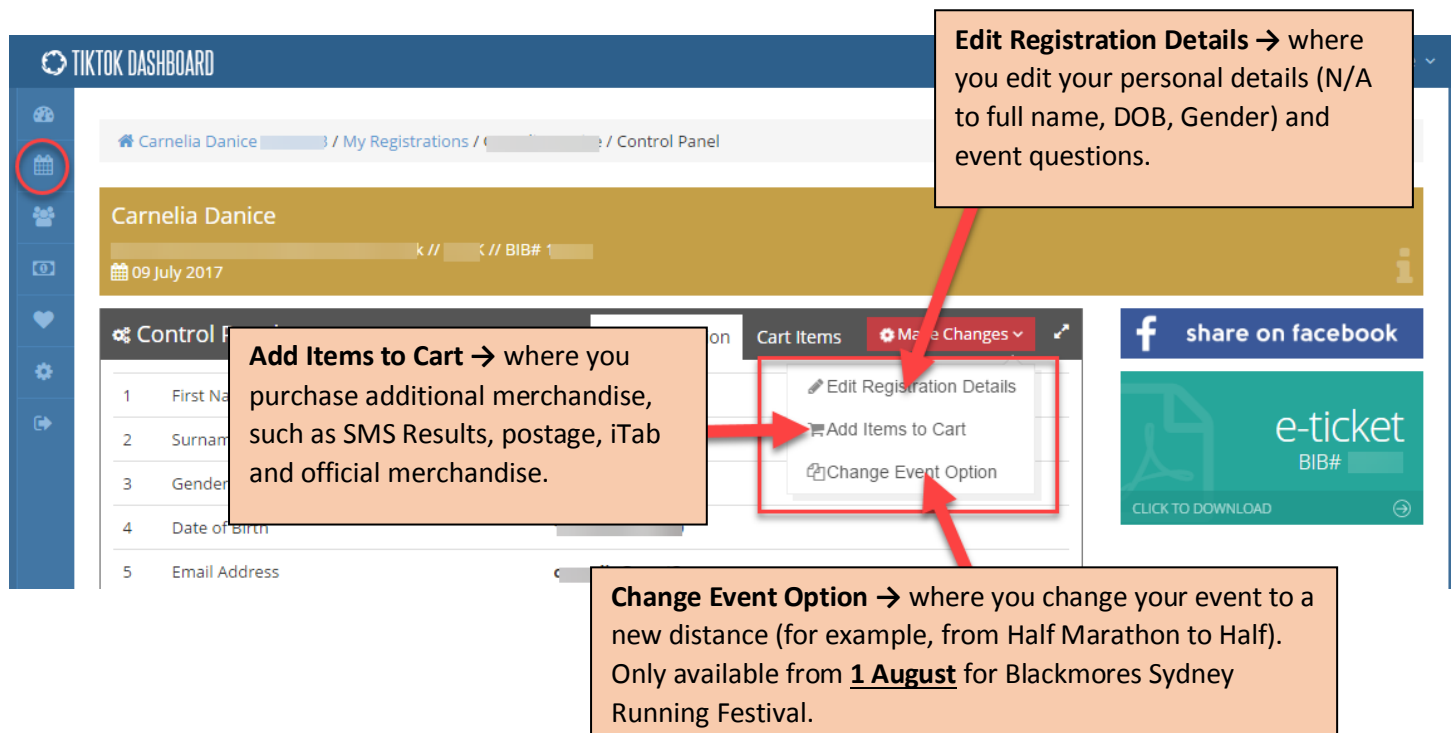


# Edit your registration- purchase additional items, update your details and change your event

1. Login to Tiktok Dashboard <https://secure.tiktok.biz/login.aspx> using the email address and password you used during registration.
2. Select **My Registrations** icon → click **Details** button of your registration you wish to edit. (**NOTE:** If you're registering for other events that are not organised by Pont3 and use Tiktok registration system, they will appear here).



3. Select **Make Changes** → the appropriate function button that you'd like to perform. See below.
4. Follow the prompt to process the payment with a Visa/Mastercard, if you're purchasing additional items or upgrading your event.



You will only be charged the difference in race fees when you upgrade to a longer distance, and difference in race fees are non-refundable when you downgrade to a shorter distance.

The screenshot shows the 'TIKTOK DASHBOARD' interface. At the top, there's a navigation bar with 'My Registrations' and 'Control Panel'. Below that, a header indicates the event 'SH10K // BIB# 08045' and the date '09 July 2017'. The main section is titled 'Control Panel' and includes tabs for 'My Registration', 'Cart Items', and 'Make Changes'. A table lists the registration items:

#	Item	Qty	Total
1	Sydney Harbour 5k Adult - Early Bird (AU\$45) // [redacted] - TRANSFERRED	1	45.00
2	[redacted] Event Transfer - Dashboard // [redacted] ; Event Transfer	1	10.00

To the right of the table is a 'share on facebook' button and an 'e-ticket' download button labeled 'BIB# 08045' with a 'CLICK TO DOWNLOAD' link.

Make sure you download your new e-Ticket after processing an event change.

Your new e-ticket will look like the below.

**THIS IS YOUR ETICKET - BRING IT WITH YOU TO COLLECT YOUR RACE BIB**

<b>2017 REAL INSURANCE SYDNEY HARBOUR 10K</b>	<b>661721</b>								
[redacted] FEMALE / [redacted] 10KM									
<b>D08045</b> 10K - D Group (Finish Over 1hr 5mins)	<table border="1"> <thead> <tr> <th>CART ITEM</th> <th>QTY</th> </tr> </thead> <tbody> <tr> <td>Sydney Harbour 5k Adult - Early Bird (AU\$45)</td> <td>1</td> </tr> <tr> <td>[redacted]</td> <td></td> </tr> <tr> <td><b>TRANSFERRED</b></td> <td></td> </tr> </tbody> </table>	CART ITEM	QTY	Sydney Harbour 5k Adult - Early Bird (AU\$45)	1	[redacted]		<b>TRANSFERRED</b>	
CART ITEM	QTY								
Sydney Harbour 5k Adult - Early Bird (AU\$45)	1								
[redacted]									
<b>TRANSFERRED</b>									

A red arrow points to the 'TRANSFERRED' status in the cart item table.